

PAC Meeting Minutes

Online

January 17, 2024

7:00

Attendance		Katy Homeniuk, Kelli Lundie, Sandra Robin, Bailey Durham, Jan Molina, Alka Jawanda, Cameron Murdoch, Marissa, Kim Henze, Amanda Lai, Irene Strong, Harmony, Chelsey Lunson, Christina Weber, Nicole, Melanie Wardrop
	Agenda Item	Details
1.0	Call to order/ introductions	•Sandra called to order 7:05pm
2.0	Minutes and Meetings	
	2.1 Previous minutes	Alka motioned, Bailey seconded, passed
3.0	Reports	
	3.1 Principal: Katy Homeniuk	<ul style="list-style-type: none"> •grade 7 volleyball, two holiday concerts, Arts Cards •Term 2: Twin Day on Friday, Grade 7 Basketball getting organized, Grade 6 ski trips Jan/Feb •school closure for weather will be announced by 7am
	3.2 Treasurer: Bailey Durham	<ul style="list-style-type: none"> •general account balance \$19,300 •gaming funds account balance \$10,300 •no in-school field trip money has been spent yet •\$350 of cheques to be cashed, •Purdy's raised \$400 •Neufeld's raised \$800 •Art Cards raised \$1275 •under budget on holiday morning by \$25
	3.3 DPAC: Cameron Murdoch	<ul style="list-style-type: none"> •meeting was Monday, January 15. •Inclusive Learning with the Delta school system: conducting a gap analysis to determine how the Inclusive Learning is doing, will take about a year •ERASE discussed •Doug Shepherd update: where Delta ranks in BC in terms of graduations within BC measures; working closer together with Delta Police; moving forward with Capacity Cafe, have asked for funding •trying to be supportive of the PACs so that they are run efficiently and professionally •have people that will support PAC regardless of where they are at and have someone who will come in and explain rules, voting, etc. •anyone is able join DPAC meetings via Zoom and in-person, check the DPAC website for current topics and links •approx. 20-30 people are attending regularly •Cameron suggests everyone should try to join in •next meeting is a Delta Police round table

4.0 ACTIVE Events/Matters-Reporting			
	4.1	Purdys: Laura Brown	<ul style="list-style-type: none"> •Easter Purdys deliver approx. March 8 •Spring Neufelds -launch after Spring Break
	4.2	Family Bingo Night- Alka Jawanda	<ul style="list-style-type: none"> •need the use of the gym •previous one was held on a Friday 6:30-8:30 •Alka suggested using it as a Grade 7 Farewell fundraiser •would get tables and chairs from the district •Mr. Rowsell has offered to do the announcing •Bingo machine from the district not available •Bingo cards need to be purchased, as well as prizes (or get sponsors) •9 games for \$5, \$2 for 10th game-special game •Katy-gym is available, district requires plenty of notice to cancel rentals, can we combine the bingo and carnival?, supervision needs to be clear •will need about 8 volunteers that night, can use Sands Secondary students to help •volunteers can help keep people in the gym and not go into the rest of the school •Alka will look into purchasing/renting a bingo machine •could also do a dinner and/or concession through Munch-a-lunch •will also do a 50/50 draw •suggestion to do the first week of April 19 so that there is a good time between this event and the carnival •Bailey-suggestion to split up the fundraising part between the grade 7s and PAC initiatives •will be run as a separate event from the carnival •Bailey will look into the licensing for bingo and 50/50 •\$1000 budget motioned by Bailey, seconded by Christina, passed
	4.3	Hot Lunch/ Concession- Bailey Durham	<ul style="list-style-type: none"> •popcorn days are on Munch-a-lunch as well as orders for the rest of the year •Greg will continue on site for hot lunch days for the rest of the year •Bailey will continue on with organizing Munch-a-Lunch, ordering, etc.
	4.4	Spirit Wear- Irene Strong	<ul style="list-style-type: none"> •Irene won't lead, but is willing to help, recommends using Brian still, he still has the samples, wondering if the students could be surveyed for their opinion •no extra stock •is there anyone who would like to take this on as a lead? •Marissa-wondering if PAC can just go ahead with setting up ordering •Katy-has concerns about the logo design process: this logo was just created a few years ago, there was a long process that included all students: the current logo is a student design that was chosen through this process, changing not just logo for Spirit Wear but other items for the school too •Irene-not changing the look of the bear, just pulling out that part of the logo, is more cost efficient, easy to produce •Sandra-can she speak to the teachers about it and explain the logistics of it and see what their feedback is •can the students be surveyed?
5.0 POTENTIAL Fundraisers/Events (PAC DISCUSSION)			

	5.1	Raffle Baskets	<ul style="list-style-type: none"> •at the carnival ? •buy baskets to raffle and put them together, Nicole can get a basket from Lordco •Chelsey will touch base with Jottie and see if she is still available
	5.2	Carnival- Marissa	<ul style="list-style-type: none"> •see proposal below •Thursday, May 30 4:30-7:00 •Alka-cotton candy, popcorn machines, prizes-might still have some in the PAC room, bouncy houses were on the field •Irene-is there a VR option? •Cam-VR will cost approximately \$1000 to rent •Alka will reach out to Jenny Matches to see if she will support the carnival and/or bingo night •Cam will ask if we can use games from the Boys and Girls club •Bailey-can add ticket purchases to Munch-a-lunch •Katy-supervision, need to make sure that it is clear that it is a family event, can work around how to keep access to the school limited to those who need it (ie. PAC in the kitchen) •Irene-activities for the adults? •\$3000 budget motioned by Bailey, Seconded by Christina, passed
	5.3	Halloween Dance	<ul style="list-style-type: none"> •see proposal below •October 30, 2024 6:00-8:00 •dinner •need to book the DJ •Admin needs to review the proposal, and will have a better idea of what dates will be next year later in the year as it is not all planned until the Spring, will be able to share with staff and have an answer for next meeting •Marissa will inquire about October 30 with the DJ •\$1000 budget for the DJ motioned by Bailey, seconded by Christina, passed •rest of the budget will be voted on at a later date
	5.4	Cookie Decorating Kits	•Tabled
	5.5	Internet Safety	Tabled
6.0	TABLED events from 2022-2023		
	6.1	Spring Cleaning: Jan	•questions regarding basketball nets, grass field, line painting, garden boxes removed -Tabled
	6.2	Spirit Wall in Gym: Jan	•Tabled
7.0	Adjourn meeting		Sandra adjourned meeting at 9:10
8.0	Next meeting		February 28, 2024 in person

May Carnival

Proposed date - May 23? May 30? 4:30-7?

This could be a fundraiser for the schools 2024 wish list and get the community excited /involved.

We can do a package of 5 bounce houses for \$1100 + generators cost depending on outlet access. We can sell tickets on munch in May; tickets to access the bounce houses. Devon Gardens charged \$10 for access to all bounce houses. Sunshine hills had 3 bounce houses and charged \$7. Chalmers had 5 bounce houses and charged \$10 – I believe.

Bounce house package	\$1232 + Cost of generators
Games budget	\$500
Face paint / glitter tattoo artist TBA	\$400
Cleaning fee	\$200
Total cost =	\$2332

Total ballpark is \$2300-2600

Food options: PAC Concession (chips, pop, candy, donuts). Hotdogs / Burgers – perhaps Lions society or M and M meats. Freezies. Cotton Candy – A mom has a machine; I've checked to see if that would be an option. Cotton candy may come in tubs.

Games - walk for dessert, any other suggestions?

I've been in contact with Chalmers PAC and this is the company they used for the bounce package.

Bouncy House Party Rentals
bouncyhousevancover.com

Halloween Family Dance

Date - Oct 25 (Friday) from 6:00-8:00pm (use of the gym for set up from 4:30-6 and then 8-9 for takedown)

Plan: start advertising ticket sales in Sept at the start of the school year in weekly newsletter. Start ticket sales Oct 4th on munch-a-lunch. Have a set time when tickets go on sale 9:00am – incase they sellout quickly.

Cost: \$7 (x 375 = \$2625) per ticket. Tickets are final sale. If families are unable to attend; they are responsible to resell their tickets if they choose to do so. This is a family event; tickets cannot be purchased for students to attend without the purchase of an adult ticket. Ideally, a ratio of 1 adult for every 1-2 students attending. Babies can enter for free but there will be an option to purchase a ticket for \$0 so we have a headcount.

The gym capacity is 510 we could sell tickets for 375-425 people.

Event includes – DJ, PAC concession (candy bags / pop / chips, donuts), prize for best costume, and either face paint or glitter tattoo artist.

Cash sales day of and the option to add "food tickets" to munch and they could prepay for things. Pre purchased food tickets can be available at the door upon entry.

DJ Rock'N'Beau School Party Package 1 \$850. DJ can come to set up from 4:30-5:30 and play music from 5:30-7:30.

**Would a time change effect the price?

Budget

DJ	\$850 + tax = \$952
Decorations	\$100
Prizes for best costume – adult / student	\$100
Cleaning fee	\$200
Face paint / glitter tattoo artist TBA	\$400
Total cost =	\$1752

Might be best to say roughly a budge to \$2000 if we want to spend extra on prizes / décor / the Face paint artist / tattoo artist price is TBA

The DJ I've suggested does most ND events rec and is very engaging.

