

PAC Meeting Minutes

In person
February 28, 2024
7:00

Attendance		Katy Homeniuk, Kelli Lundie, Kim Stringer, Chelsey Lunson, Alka Jawanda, Nicole Tortora, Marissa Wall, Courtney Druce, Tara Bode, Cam Murdoch, Pat Currie, Leanne Shortridge
	Agenda Item	Details
1	Call to order/introductions: Kim called meeting to order at 7:05	
2	Minutes and Meetings	
	2.1 Previous minutes	No quorum-tabled to next meeting
3	Reports	
	3.1 Principal: Katy Homeniuk	<ul style="list-style-type: none"> •2 and 1/2 weeks until Spring Break •Pink Shirt today •Battle of the Badges today-many intermediate classes attended, classes chosen by lottery •Pat Currie: Brooke's Child and Youth Care Worker(CYCW) attended tonight's meeting to reach out to parents, she started later in the year, loves getting to know the parents, would like to every have coffee with parents every second week at drop off, her role is to support socio-emotional needs of the children, food supports programs, leading an art club, introducing structured games at recess next term •Kindness Assembly: last week •Make a Wish raised \$1100 •Basketball Grade 7 Boys game Thursday, Tournament at ND next week •Girls games are Tuesdays, Tournament at Delview, April 3 •Grade 6 Skiing cancelled, tried 3 times, but not enough snow; will try again next year •Track practices will start right after Spring Break in PE classes and lunch hours; May 9 is regional track meet, May 18 district track meet •muddy and slippery back field, send a change of clothes everyday
	3.2 Treasurer: Bailey Durham	<ul style="list-style-type: none"> •general account balance \$22,474 •gaming funds account balance \$10,884 •haven't paid all hot lunch vendors yet •there are some outstanding cheques to be cashed still •approximately \$7000 to be spent on field trip funds still, working with Admin to see how this can be spent •will have more accurate numbers at April's meeting

	3.3	DPAC: Cameron Murdoch	<ul style="list-style-type: none"> •Delta police presented: Integrated Youth Services Division spoke •focused more on age 13-20 •have brought on a consultant to identify gaps in assistance for Delta youth; currently many of them have to go outside the community for support •parenting services through Hub programs •geography makes it challenging for Delta youth to access programs held in South/North Delta •discussion around bullying and violence •procedure for when issues arise: identified at the school, goes to principal/counsellors at the school; school liaison officers will become involved if necessary; police will attend if needed •Cam asked when police are called in, didn't really get an answer. He would like to pursue this question more •need a license for movie nights •Community Safety Plan will be put on hold, Jenn Rak is changing her focus, contact her if you would like to continue developing the plan •May 3-5 DPAC AGM •no meeting in March •will start virtual bylaws workshops for PACS wanting to update their constitutions soon, probably before the AGM-Cam will forward dates when they are available •positions will be available on the DPAC for next year
4	ACTIVE Events/Matters-Reporting		
	4.1	Purdys/Neufelds Laura Brown	<ul style="list-style-type: none"> •Easter Purdys -notices sent home, so far \$1000, deadline is March 3, Delivery date is Friday, March 15 at 3:00 at the school's front doors •Neufelds order - Wednesday, June 13 delivery •orders will be due June 1 •notices will go home mid-May •will be accepting credit card this time •discussion about getting a "square" for other fundraisers
	4.2	Family Bingo Night- Alka Jawanda	<ul style="list-style-type: none"> •Friday, April 19 6:00-8:30 Mr. Rawzel will host •Mr. R has a Bingo program on his computer •can't charge for Bingo night •dinner will be available for purchase on munch-a-lunch and concession table •needs volunteers (about 10) •email Alka if you can volunteer •there will be prizes •50/50 •proposal to put 100% of proceeds to grade 7 activities up to \$2000 *see below •not enough for quorum to vote, so Alka will contact Kim and Sandra to set up an online vote •grade 7s can volunteer too •chairs, tables and stage have been ordered
	4.3	Hot Lunch/ Concession- Bailey Durham	<ul style="list-style-type: none"> •tabled

	4.4	Spirit Wear-Irene Strong	<ul style="list-style-type: none"> •Irene not interested in leading, but will share ideas/contacts with someone if they want to take on the lead •Chelsey/Marissa will meet to move forward •will meet with Katy and Kelli
	4.5	Carnival: Marissa/Alka	<ul style="list-style-type: none"> • Jenny Matches donating \$3000 and wristbands for the carnival • always reach out to her for donations (A-team) each year • will have a popcorn machine and other items to donate • booked 5 bounce houses (arrives 3:30), tattoo artists, • Sands volunteers will take care of the bounce houses • still looking for games • hot dog van will be attending • concession will be available • grade 7s will sell freezies • Thursday, May 30, 4-7 • need to figure out pricing still • Marissa will pick up cheque and wristbands early May • will need to put up signs to advertise for Jenny Matches
	4.6	Raffle Baskets: Chelsey	<ul style="list-style-type: none"> • Chelsey will lead for Christmas event next year
	4.8	Halloween Dance: Marissa	<ul style="list-style-type: none"> • October 30 5:30-7:30 • DJ booked
5	POTENTIAL Fundraisers/Events (PAC DISCUSSION)		
	5.1	First Aid Kits	<ul style="list-style-type: none"> •remove
	5.2	Cookie Decorating Kits: Harmony	<ul style="list-style-type: none"> •tabled
	5.3	Internet Safety	<ul style="list-style-type: none"> •remove •being covered with district programs in classrooms and in evenings
	5.4	Wine/Beer Fundraiser-Coral	<ul style="list-style-type: none"> •tabled
	5.5	Staff Appreciation Luncheon-Leanne	<ul style="list-style-type: none"> • June 20 • Chelsey and Nicole can help day of • other volunteers will be needed to help with set up and the day of • will set up a sign-up genius to be sent out after Spring Break
	5.6	Fresh to You-Bailey	<ul style="list-style-type: none"> • came from the fruit and vegetable program offer to win a fundraiser • happened very quickly • can purchase a box of fresh food (beets, potatoes, etc.) and school gets 40% • can also buy a "Bear Box" to support a family in need • will need some volunteers to help organize the day of • school will resend notices to older classes as they didn't seem to get them • due March 15

6	TABLED events from 2022-2023	
	6.1 Spring Cleaning	•can power wash before the carnival if needed
	6.2 Spirit Wall in Gym	•would like to change the mural in front of the office first
7	New Discussion Items	
	7.1 Playground Replacement: Leanne	• recommendation for next year to begin discussing the replacement of the playgrounds
	7.2 Traffic safety: Cam	• reminders about people using the accessibility parking appropriately, not using the roundabout for drop-off/pick-up, and being safe/patient with street parking
	7.3 Requested item for weekly principal letter: Sandra (via email)	<ul style="list-style-type: none"> • Sandra requested Katy and Kelli to add the following to the weekly principal's letter until the AGM: <p>"PAC NEWS: Important: The 2024-2025 PAC need YOU! Key executive roles are required for the 2024-2025 school year: president, secretary, and possibly others. Without these key roles filled, the PAC will not exist/operate at Brooke. Feel free to reach out for any info via email to Brooke PAC or attend a PAC meeting. Annual General Meeting to vote for executive members is in April! Please be there!"</p>
8	Adjourn meeting	Kim adjourned meeting at 8:25
9	Next meeting	April 17, 2024 (AGM)

*The following decisions were made via e-mail discussion and voting.

As per e-mail from Sandra Robin, March 4, 2024

"I am writing to advise on the following 3 (three) updates that resulted in subsequent email discussions between PAC Members relating to the Bingo Night discussion at the recent February 28 meeting:

- Status Update on Bingo Night at Brooke;
- Proceeds for Bingo Night to go to "Gym Equipment Refresh"; and
- **PAC VOTE REQUEST:** Grade 7 Allotment of Grad Funds Increase

If you were not privy to these email discussions which lead to this update and wish to review them, I can provide you with a record of same.

Note: as part of the process with online voting, I keep all records of discussion accessible in the event **any** member wants to review.

STATUS UPDATE - Bingo Night at Brooke

Regarding the record of discussion (highlighted in blue) in the PAC Meeting minutes that took place on February 28:

Family Bingo Night – Alka Jawanda	<ul style="list-style-type: none">•Friday, April 19 6:00-8:30 Mr. Rawzel will host•Mr. R has a Bingo program on his computer•can't charge for Bingo night•dinner will be available for purchase on munch-a-lunch and concession table•needs volunteers (about 10)•email Alka if you can volunteer•there will be prizes•50/50•proposal to put 100% of proceeds to grade 7 activities up to \$2000•not enough for quorum to vote, so Alka will contact Kim and Sandra to set up an online vote•grade 7s can volunteer too
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The following two (2) events resulted from these subsequent email discussions:

1. the proposal to put 100% of proceeds to grade 7 activities (above) is no longer put forward/rescinded.

Instead, there were discussions that led to a new "put forward vote" which requires your consideration below.

2. Alka Jawanda can no longer organize the bingo event. This resulted in discussions confirming the following sub-committee for the Bingo Night:

- Chelsey Lunson,
- Nicole Tortora,
- Courtney Druce,
- Bailey Durham,
- Leanne Shortridge (night of); and
- Tara Bode (night of)

****Sub committee Members:** Please let me know if I got any of this incorrect. 😊

NOTE TO ALL MEMBERS: If anyone else wants to participate in organizing, kindly reach out to any of the members above or me. 😊

BINGO FUNDRAISER PROCEEDS to benefit "Gym Equipment Refresh"

The feedback that we have been receiving from parents is that it would generally be nice to have a fundraiser tied to a "purpose". There have been discussions with Admin and it looks like the school would benefit from a "gym equipment refresh". Not one or two items, per say, but anything that would need replacement due to wear and tear.

Kindly advise if there are any concerns with advertising the purpose of the Bingo Fundraiser for a "Gym Equipment Refresher".

VOTE REQUEST - Grade 7 Allotment of Funds for Graduation - increased to \$1500

As stated above, as a result of email discussions surrounding the rescinded vote etc., the following is now being "PUT FORWARD" by one of our Executive Members, Bailey Durham:

*Increase the graduating (Gr. 7) classes' **yearly-allotted** amount from \$500 to \$1500 to use for matters related to graduation.*

Can I have any member **SECOND THE MOTION?**"

As per email March 4, 2024 from Sandra Robin: "Alka Jawanda Seconded the motion."

As per email March 8, 2024 from Sandra Robin:

"I am writing to advise that the above-mentioned vote has overwhelmingly passed.

As a result, it will be reflected on the Brooke PAC treasurer reports[Bailey] that: *the graduating (Gr. 7) classes' **yearly-allotted** amount is \$1500 to use for matters related to graduation, until amended.*"