

# PAC Meeting Minutes

In-person  
October 11, 2023  
7:00

<b>Attendance</b>		Katy Homeniuk, Sandra Robin, Leanne Shortridge, Chelsey Lunson, Pippin Fazeli, Kim Stringer, Jan Molina, Irene Strong, Jhenilyn Sison, Marissa Wall, Harmony Dhaliwal, Courtney Druce, Cameron Murdock, Claire D'Aoust, Aynsley Homenuk, Anna Tecson
	<b>Agenda Item</b>	<b>Details</b>
1.0	Call to order/ introductions	•Kim called the meeting to order at 7:05
2.0	Minutes and Meetings	
	2.1 Previous minutes	Chelsey motioned to pass minutes from September 13, 2023, Pippin seconded, passed
	2.2 PAC Business	•Introductions •PAC documents to be signed
3.0	Reports	
	3.1 Principal: Katy Homeniuk	<ul style="list-style-type: none"> <li>•Halloween and Diwali are coming up</li> <li>•planners arrived, there is good school info at the beginning and the school code of conduct</li> <li>•Terry Fox Run raised \$1180, the students got a pajama day as a reward</li> <li>•thank you to PAC for the BBQ</li> <li>•finished Pickle Ball, great experience, progression of learning was evident and there were tournaments at the end</li> <li>•leadership action team organized small group assemblies for Truth and Reconciliation Day</li> <li>•Volleyball for grade 6/7s is being led Ms. Li and Ms. Finan, will be starting soon</li> <li>•Cross country started today, will practice over the next couple of weeks, the wind up will be at the Sunshine Hills Challenge on October 25 after school</li> <li>•Feeding Futures grant this year is focused on food security, change from last year, please let Katy know if you know of families that need support</li> <li>•Remembrance Day assembly. Thurs. 9</li> <li>•Halloween Parade, no weapons, blood or gore for costumes</li> <li>•Grade 6s will be going snowboarding/skiing again this year: question was asked about the possibility of the grade 7s going again. This will stay as a Grade 6 field trip, but Grade 7s might go snowshoeing</li> </ul>

	3.2	Treasurer: Bailey Durham	<ul style="list-style-type: none"> <li>•BBQ made a \$826.20 profit</li> <li>•hot lunch successful</li> <li>•concession was okay, but timing with Thanksgiving made people not want to buy and not after a long weekend</li> <li>•Funds to be paid out still: in school field-trips (\$20/student, ~\$7000), admin expenses (\$300), class support (\$250/division), learning support (\$300),</li> <li>•gaming balance is currently \$16, 068.87</li> <li>•general balance is \$20,304.68</li> <li>•outstanding cheques to be cashed =\$1250</li> <li>•concession funds not yet deposited</li> <li>•gaming grant for this year was \$6800 (included in total)</li> </ul>
	3.3	DPAC: Cameron Murdoch	<ul style="list-style-type: none"> <li>•Trustee talked for an hour about plans, people are struggling so let principals know if you are aware of anyone who needs support, still holding regular meetings with Fraser Health, expecting bad respiratory issues this fall, forming a Health and Safety Committee, wanting to have DPAC meetings at different locations to try and increase attendance, issues about security especially around Halloween were discussed</li> <li>•suggestion to have the DPAC link in the weekly school emails and on Facebook page</li> <li>•PAC bylaws and constitutions: there is someone who can come help review from DPAC, should be done at Brooke, last time was 2007</li> <li>•school liaison officers are willing to come to talk with PACs and do presentations on school relevant issues (ie. vaping, drugs, etc. in high school)</li> <li>•Irene suggested having someone come talk about cyber-security for parents and how to help the kids be safe</li> </ul>
	3.4	Teacher Librarian: Claire D'aoust	<ul style="list-style-type: none"> <li>•first time being a teacher librarian, has been teaching since 2000, has worked with indigenous department, grade 2/3 mostly, has worked at the district Hive for a long time</li> <li>• has opened the story studio back in the library, it is used as processing tool as a response to a story at all age levels</li> <li>•has a new website can be found on Brooke website under library information</li> <li>•library is open 8:40-9:00. 3:00-3:20 Mon-Thurs (Fri. is open morning only)</li> <li>•has many short and long term plans</li> <li>•shelves-librarian technician came in, helped with weeding of old books or books in disrepair, or outdated stereotypes, lots more to be done</li> <li>•she is going to set up student book buying budget teams: students in grade 3-7 will choose books to buy, help order them, shelve, categorized, etc., she will interview and survey grade k-2s: she has a budget of \$2000</li> <li>•parents can make suggestions too, email her (cdaoust@deltaschools.ca)</li> <li>•student volunteers are starting next week, she will be asking for parent volunteers soon</li> <li>•Book Fair will be in April</li> <li>•welcomes feedback from parents on books</li> <li>•Jan motioned \$1200 for use of a librarian technician to complete weeding of books, Pippin seconded, passed.</li> <li>•Instagram is linked on the website, (@tlc_teacher_librarian_claire), link to be added to Brooke PAC Facebook</li> </ul>
4.0	ACTIVE Events-Reporting		

	4.1	Neufelds/ Purdys: Laura Brown	<ul style="list-style-type: none"> <li>•notice went out today</li> <li>•orders due October 25</li> <li>•Pick up is Nov. 2 @2:30</li> </ul>
	4.2	Pumpkin Patch: Alka	<ul style="list-style-type: none"> <li>•pumpkins will be delivered to the school October 25</li> </ul>
	4.3	Apps re: volunteers	<ul style="list-style-type: none"> <li>•need to communicate to volunteers times and jobs</li> <li>•using “Sign up Genius” app or “Volunteer sign up” app was discussed</li> <li>•Bailey is trying to streamline the process of communication</li> <li>•test out the process on treat days</li> </ul>
5.0	POTENTIAL Fundraisers/Events (PAC DISCUSSION)		
	5.1	First Aid Kits: Sandra on behalf of Bailey	<ul style="list-style-type: none"> <li>•tabled</li> </ul>
	5.2	Pancake Breakfast: Bailey/Pippin	<ul style="list-style-type: none"> <li>•Pippin can't help during the week, but can help on weekend</li> <li>•Bailey is available and willing to lead</li> <li>•suggestions: possibly on a Friday morning, class by class, but this format would not be a fundraiser; could start at 8:30, preordered, sit in gym with families; breakfast for dinner?; COBS breakfast fundraiser instead of pancakes; Dave asking for quote from caterers; hot chocolate and muffins instead</li> <li>•call out for volunteers, and then decide if we can run the event-Harmony will talk with Bailey, Sandra, Courtney and Chelsey</li> <li>•proposed Dec 8 too close to stage coming</li> <li>•Dec. 1? need to check and see when the Rec Centre Breakfast with Santa is</li> <li>•Courtney will check with president of the Lions to see if they can cook pancakes, and decisions will made once we know</li> </ul>
	5.3	Christmas Craft Fair: Annie/General Public	<ul style="list-style-type: none"> <li>•vendors and public want it back!</li> <li>•no volunteers to lead</li> </ul>
	5.4	Holiday Family Movie Night: Alka	<ul style="list-style-type: none"> <li>•decided against for logistical reasons</li> </ul>
	5.5	Family Bingo Night: Alka	<ul style="list-style-type: none"> <li>•Spring</li> </ul>
	5.6	Wine/Beer Fundraiser: Bailey/Coral	<ul style="list-style-type: none"> <li>•May long weekend?</li> <li>•tabled</li> </ul>
	5.7	Art Cards	<ul style="list-style-type: none"> <li>•Chelsey and Courtney will call and help organize</li> </ul>
	5.9	Gift Cards	<ul style="list-style-type: none"> <li>•decided against for now</li> </ul>

6.0	Old Business	
	6.1 Spirit Wear	<ul style="list-style-type: none"> <li>•the supplier we previously used has shut down</li> <li>•there is a neighbourhood family that is starting a new company</li> <li>•Irene got some prices from him</li> <li>•he would run it, and donate profits to school</li> <li>•stay with same designs</li> <li>•based on last year's sales, we would offer t-shirts, hoodies, toques (with tabs for names)</li> <li>•royal blue, grey, white, black, bright pink</li> </ul>
	6.2 Spring Cleaning: Jan	•Tabled
	6.3 Spirit Wall in Gym: Jan	•Tabled
	6.4 Internet Safety	•Tabled
7.0	Food Safe Expense- Vote via Email October 5-10	<ul style="list-style-type: none"> <li>•Reimbursement for \$104.95 for the Food Safe License that she obtained so that PAC could continue to run hot lunch and the fruit and veggie program</li> <li>•Sandra enacted Bylaw XIV (8) to approve, all approved, passed</li> </ul>
8.0	Adjourn meeting	Sandra adjourned 8:55
9.0	Next meeting	Nov. 8, 2023