

PAC Meeting Minutes

In person (Technical Difficulties with Zoom)

September 28, 2022

7:00

Attendance in person		Kelly Lundy, Katy Homeniuk, Kim Stringer, Sandra Robin, Leanne Shortridge, Nikki Neall, Irene Strong, Cora Deane, Jennifer Rak, Christina Weber, Alka Jawanda, Aman Brar, Jan Molina
Attendance by phone		Bailey Durham
	Agenda Item	Details
1.0	Call to order	Kim called the meeting order at 7:06pm
2.0	Review of Previous Minutes	May 11, 2022 (tabled until next meeting)
3.0	Reports	
	3.1 Principal: Katy Homeniuk	<ul style="list-style-type: none"> •had to reorganize classes at the beginning of the year because we got an extra division •thank you to the PAC for the bbq •first spirit day ("Anything But a Backpack Day") was lots of fun and creative •have been having practice assemblies to learn what they are about, in prep for Remembrance Day •raised \$500 for Terry Fox Foundation •Cross country starts tomorrow. Grade 2-7. Practices are on Tuesdays and Thursdays 3:00-3:30. Meet will be on Oct. 26 at Sunshine Hills •inquiring about the district volleyball organization to find out the format for this year. Teachers have met with grade 6s and will meet with grade 7s soon. •Upcoming events <ul style="list-style-type: none"> •World Teacher Day is Oct. 5 •Nathan Wilson to do an assembly Oct 5 about the Journey Canoe •Photo retakes will be Oct. 26 •Halloween Parade Monday, Oct. 31 •Alka can possibly donate 380 pumpkins for the pumpkin patch, will confirm tomorrow •Pajama Day Nov. 1 •Brooke is 50 years old this year, there is a time capsule, open house, will celebrate in the Spring. •Katy is looking for someone to help make a sandwich board greeting and goodbye sign for the front of the school and the parking lot. •The school is looking for parent volunteers to help run the fruit and veggie program. •Pat Lavery would like volunteers to help with attendance, would involve calling parents who haven't called in to report student absence. •Wishlist items that came in over the summer- mounted projectors and chrome books from last year. •Will get a new list for this year •Asking for school themed lanyards for the staff

	3.2	Treasurer: Bailey Durham	<ul style="list-style-type: none"> •Bailey and Sandra's signatures were added to the PAC account •Current balances <ul style="list-style-type: none"> •Gaming ~\$19,000 Regular ~\$20,000 •She needs to update balances, expenses, etc. from the last couple of years. She will be ready with more details for the next meeting. •BBQ receipts give to Sandra tonight and she will give them to Bailey •Reminder to keep up with receipts when we have an event, and hand them in immediately •Discussion about using an app for scanning receipts, etc. Need to have hard copies so can't use these programs. •Fiscal year end is June 30 so she wants to get everything in as it happens so she is not going into summer months. • Gaming fund has to touch every student. There are rules about how we report at the end of the year about gaming funds. •Communicate with Bailey about receipts/amounts of purchases via email baileysmilinghearts@gmail.com •will have a separate meeting for treasurer to get current outstanding cheques recorded •current signing authority for PAC are Laura Brown, Tara Bode, Catharine Russell-Smith, Kim Stringer, Bailey Durham and Sandra Robin are on the list •Jan motioned to remove Catharine from the list, Alka seconded, passed. Catharine to be removed from signing authority list. •Cora suggested PAC pays for School Munch-a-Lunch for Pat Lavery to use. Jan motioned, Christina seconded, passed. Parents will need to make a second account. •Discussions about per class and per student amount of money (same as last year). Jan motioned to pass, Jenn seconded, passed <ul style="list-style-type: none"> •Field trips \$20/student •Class support \$250/class •Learning Assistance Support \$300 •Office/Discretionary \$300.00 •Can we keep a float available on hand? ~\$200 yes
	3.3	DPAC-Cameron	Cameron was not in attendance.

4.0	Update on Events/Fundraisers		
	4.1	Welcome back BBQ: Sandra/Bailey	<ul style="list-style-type: none"> •submit receipts to Sandra/Bailey asap •made a small amount •community building event
	4.2	Spirit Wear: Jan	<ul style="list-style-type: none"> •proposed to sell spirit wear with the Brooke logo •youth and adult all sizes, blue, grey, pink, and black. •The company is honouring 2021 prices but still up from last time we did it. <ul style="list-style-type: none"> •Hoodies \$36 + GST •T-shirts \$18/youth \$20 adult. •will sell for \$23 a t-shirt and \$40 a hoodie •Lanyards for staff, she will look into it •Discussion about whether to make it a fundraiser or not. Decision to make it a small amount fundraiser. •PAC will pay for staff who don't have them. Katy will get the info for us for who needs one. •Takes about 6 weeks. •Jan will get samples to try on.
	4.3	Hot Lunch: Cora	<ul style="list-style-type: none"> •first one is tomorrow, lots of orders •Karen is leading the day tomorrow •Concession might be coming back-Katy will discuss with staff
5.0	Old Business		
	5.1	Hydro project: Katy	<ul style="list-style-type: none"> •the garden will be moving and getting metal boxes. •the outside Hydro project is done as much as they can. They didn't get the part they needed to complete the project. They have done everything they can until the part arrives. Nothing will be done until winter break. Katy notify PAC if the school will loose power over the break food can be moved out of the fridge/freezer. •Katy will ask to have grass replaced.
	5.2	Track and Field attire: Jan/Alka	<ul style="list-style-type: none"> •Katy/Alka will do an inventory of jerseys and t-shirts. •Should be okay for volleyball and cross country. •"Brooke" t-shirts were worn for track and field previously. Once numbers are known, we will see about the PAC replacing them.

6.0	New Business-Roundtable		
	6.1	Gaga ball pit: Nikki	<ul style="list-style-type: none"> •proposed having one or two installed. •Annieville and Chalmers have ones. Katy will ask grounds.
	6.2	School projects/ initiatives: all PAC members	<p>new upper intermediate texts new lines painting on cement, basketball lines, yellow poles, outdoor basketball net soccer nets for the field more community engagement in events, invite neighbours, (Christmas event, Spring Fling, 50th Birthday party, etc) application for the accessibility fund to pay for all grade 7s to go to the PNE and camp this year (Katy had different message about how this fund is being used, will confirm) revamping the undercover area ski trip or snowshoeing trip camp-over night? 50th party- book the Delta Lions Christmas events Art Cards (need a volunteer) Laura will do Neufelds and Purdys. Yoga (Katy will check with staff)</p>
7.0	Next meeting		Wednesday, October 12, 2022 7pm (online and in person)
8.0	Adjournment		Kim adjourned the meeting at 8:50pm